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The Spring Partnership Trust Offices

Registered office:

Elmstead Wood Primary School

Castlecombe Road, Mottingham

London SE9 4AT

A Company limited by guarantee

Registered in England: Company Number 07656245

**Ambition | Collaboration | Fairness | Respect**

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## ADMISSIONS CONSULTATION 2026-27

### Including reduction in Published Admissions Number for Elmstead Wood Primary School

#### **CONSULTATION ON THE ADMISSIONS POLICY FOR ALL SCHOOLS WITHIN THE SPRING PARTNERSHIP TRUST, INCLUDING A PROPOSAL TO REDUCE THE PUBLISHED ADMISSION NUMBER (PAN) AT ELMSTEAD WOOD PRIMARY SCHOOL FROM SEPTEMBER 2026.**

A statutory consultation of the Admissions Policy for all schools within The Spring Partnership Trust (TSPT) is being conducted. As the admissions authority, the Trust is specifically consulting and seeking comments on a proposal to reduce the Published Admission Number (PAN) at Elmstead Wood Primary School (EWPS) - Castlecombe Road, Mottingham, SE9 4AT - from 60 to 30 from September 2026 and for all subsequent cohorts.

The proposed Admissions Arrangements 2026 can be found by clicking [here](#) or by visiting the 'Announcement' section of the Trust website, or the Admissions section on the websites for any of our schools.

#### **BACKGROUND**

The proposed variation is that the published admissions (PAN) for Reception (Year R) be reduced from 60 to 30. In recent years the school has seen a consistent decrease in pupil numbers in line with the declining population. The PAN reduction would allow the school to operate within its budget. It is not sustainable to maintain the current level of lower intake numbers as a two-form entry school. The school could increase back to two forms of entry if the numbers became sustainable in the future or take a 'bulge' year group in order to meet demand within the planning area for the Local Authority to enable it to fulfil its statutory duties in providing school places. The reduction in PAN has the support of TSPT who have been fully involved in discussions with the school and the Local Authority.

Please see Appendix 1 below for further details on the rationale for making the proposed change.

#### **THE CONSULTATION PROCESS**

This consultation will run from 18<sup>th</sup> October until midday on 4<sup>th</sup> December 2024 and we are inviting stakeholders and members of the local community to respond in accordance with the School Admissions Code 2021.

#### **HOW TO RESPOND**

You are invited to submit comments about the proposals above by either completing the form in Appendix 2 or by emailing [contact@springpartnership.co.uk](mailto:contact@springpartnership.co.uk); or posting to:

The Spring Partnership Trust (Attn: Central Office)  
Elmstead Wood Primary School  
Castlecombe Road, Mottingham  
SE9 4AT

Following the consultation period, the Trust Board will consider any comments received and how to proceed. Any comments must be received by midday on 4<sup>th</sup> December 2024.

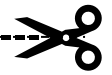
**Rationale for change to one form entry - Elmstead Wood Primary School**

The proposed variation is that the published admissions (PAN) for Reception (Year R) to be reduced from 60 to 30. This is as a result of the following factors:

- Lower intake than PAN over a number of years
- Predicated decrease in primary rolls nationally and locally
- Current excess of school places within the Local Authority Planning Area

**Numbers in Reception at Elmstead Wood Primary School over the past 5 years:**

Year	Numbers	Shortfall against PAN (60)
2024	30	30
2023	38	22
2022	40	20
2021	46	16
2020	50	10



**Stakeholder Response Form**

Elmstead Wood Primary School: Proposal document to reduce the Published Admission Number (PAN)

- I support the proposal to reduce the PAN from 60 to 30
- I do not support the proposal to reduce the PAN from 60 to 30
- I have no preference but have the following comments to make

Any further comments:

Print Name: \_\_\_\_\_ Name of Organisation (if applicable): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

